OFFICE OF THE PRINCIPAL & SECRETARY

Ph. No. : 03712-244231

লোকনায়ক অমিয় কুমাৰ দাস মহাবিদ্যালয়
Lokanayak Omeo Kumar Das College

Accredited by NAAC (Second cycle) B+
ISO Certified. (R202202649)

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Ref. No. **LOKDC/**

Date:

Notice
06-12-2025

This is to notify all the students of FYUGP 1st Semester (Arts/Science/Commerc) Regular Batch, 2025 that the Examination Form Fill-up will be carried out only through the SAMARTH e-Gov Portal as per the schedule given below:

Form Fill-up Dates:

- .5th December, 2025 to 10th December, 2025 - Without Fine
- 11th December and 12th December, 2025 – With Fine

Students must log in to the SAMARTH Portal using the link:
https://gauhati.samarth.edu.in

Important Instructions:

1. Students must pay the Examination Fee and Enrolment Fee only through the online payment gateway available in the SAMARTH Portal. No other mode of payment will be accepted.
2. Students who have not completed the Course Registration process as per GU guidelines must not attempt to pay the Examination Fee. Their form fill-up will not be successful even if payment is made.
3. All students must ensure that their forms are submitted correctly within the stipulated dates.

All concerned students are advised to complete the process within the given dates without fail and submit the hard copies with necessary fee to the office of the undersigned on or before 12th December, 2025.

Fee Structure:

1. Centre Fee Rs. 500/-
2. Practical Fee Rs. 340/- Per Practical (if applicable)

(Dr. Sukdev Adhikari)
Principal
LOKD College, Dhekiajuli

Principal
L. O. K. D. College
Dhekiajuli : Sonitpur (Assam)

Annexure I

Steps to follow by candidates to fill up Examination Form

1. Log in to your account through https://gauhati.samarth.edu.in/
2. Click on the "Examination Registration" from the left hand panel after login
3. Click on **"Click here for Examination Form"**
4. Select your PwD status (**if not belonging to PwD, select not applicable from drop down menu**)
5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the Course Registration process successfully as per the notification of o/o the Academic Registrar, GU
6. *Those who didn't complete course registration must not proceed further to pay the Examination Fees.*
7. Then click on submit button
8. After this click on the payment link "Click here for payment via Razorpay"
9. Pay the requisite amount shown.

NOTE:

1. These steps are necessary actions to successfully submit the Examination Form
2. **Please don't refresh while doing the transaction. It may cause failure of the Examination Form Submission.**
3. **If your Form Status remain as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard>>Fee (in the left-hand side panel)>>All Transactions>>Check Payment Status. If payment was successful, then the form will be submitted after clicking "Check Payment Status" and a confirmation message in Green colour will appear at the top.**
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft".
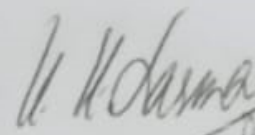
Fees to be paid:

Candidates have to deposit Examination Fees through online payment gateway available in the SAMARTH e-Gov Portal only :

Examination fees to be paid to Gauhati University
(For FYUGP 1st Semester Regular Examination' 2025)

Sl. No	Particulars of Fees	Amount (Rs.)
1	Examination Fee (Without Fine)	980.00
2	Late fee fine (after 10th December' 2025 Midnight)	550.00

Note: Centre Fees and practical Fees (if any) will be collected & retained by the concerned college/Department.

(Prof. K.K. Sarma)
Controller of Examinations
Gauhati University

Gopinath Bordoloi Nagar
05th December, 2025